

**SABINE COUNTY HOSPITAL DISTRICT
P.O. BOX 1112
2301 WORTH STREET
HEMPHILL, TEXAS 75948**

Posting Date: July 24, 2020

PUBLIC NOTICE

The Sabine County Hospital District Board of Directors will meet in Regular Session on Monday July 27, 2020 at 5:30 p.m. in the Fellowship Hall of Hemphill First United Methodist Church, located at 181 Milam Street Hemphill, Texas.

We ask that if you attend, please consider using social distancing procedures and personal protective equipment, such as masks. We appreciate your cooperation and continued effort to keep our community safe.

PURPOSE OF THIS MEETING: The subjects to be considered are set forth on the Agenda below, which is incorporated herein and made a part hereof.

This Notice shall be filed with the Sabine County Clerk, copies of this notice shall be sent to the media that previously requested such Notice and a copy shall be posted on the East door of the first floor of the Sabine County Courthouse and on the exterior door of the Sabine County Hospital. The time, date, and name of person posting this notice shall be noted on the face of this Notice.

AGENDA

- I. Call to order and establish quorum.
- II. Opening prayer.
- III. Public comments. Public comments shall be heard for a total maximum of 30 minutes. Individual speakers shall be given two minutes each to present their comments. The public is requested to present their items in writing if they need a response from the Sabine County Hospital District.
- IV. Consideration and possible action on the following consent items:
 1. Approval of June Financials and Invoices.
 2. Approval of June 26, 2020 Regular Board Meeting Minutes.
- V. Hospital Administrator's Report: Hospital and Emergency Room statistics and updates.
- VI. EMS Administrator's Report: EMS statistics and updates.

Posted On: _____

By: _____

- VII. Discussion and possible action concerning FRO funds for the 1st half of 2020.
- VIII. Discussion and possible action concerning Sabine County Hospital District 2021 Budget. (JD)
- IX. Executive Session
 - 1. The Sabine County Hospital District Board of Directors will enter Executive Session pursuant to Section 551.085 of the Texas Government Code to discuss the following:
 - a. Financial Planning
- X. Return to Open Meeting
- XI. Discussion and possible action as a result of Executive Session.
- XII. Board Member Comments
- XIII. Adjourn

Tiffani Bradberry, President
Sabine County Hospital District Board of Directors

Posted On: _____

By: _____

SABINE COUNTY HOSPITAL DISTRICT

BUDGET VS. ACTUALS: FY_2020 - FY20 P&L

June 2020

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
41000 EMS Revenue	31,929.82	58,333.33	-26,403.51
41001 UPL		0.00	0.00
Total 41000 EMS Revenue	31,929.82	58,333.33	-26,403.51
43300 Preferred Leasing Hospital		0.00	0.00
45020 From Tobacco Fund		0.00	0.00
48000 Property Tax Revenue	16,311.85	127,205.17	-110,893.32
95000 Interest earned	695.75	217.48	478.27
Total Revenue	\$48,937.42	\$185,755.98	\$ -136,818.56
GROSS PROFIT	\$48,937.42	\$185,755.98	\$ -136,818.56
Expenditures			
60000 Sabine County Hospital District			
60100 Hospital Management Fees	187,790.34	0.00	187,790.34
60300 Appraisal District	9,470.74	5,000.00	4,470.74
60400 Audit		0.00	0.00
60500 Insurance	124.74	124.74	0.00
60600 Election		833.33	-833.33
60700 Education and Training		0.00	0.00
61000 Advertising		108.33	-108.33
62050 Dues and Memberships	125.00		125.00
Total 60000 Sabine County Hospital District	197,510.82	6,066.40	191,444.42
60220 Unemployment Fund Contribution		416.67	-416.67
70000 Sabine County EMS Expense			
70100 Medical Director Salary	1,400.00	700.00	700.00
70200 Salaries			
70202 Exempt	10,153.84	11,000.00	-846.16
70203 Non-Exempt	57,506.40	65,247.50	-7,741.10
Total 70200 Salaries	67,660.24	76,247.50	-8,587.26
70201 Payroll Expenses		5,833.33	-5,833.33
70210 Payroll Taxes	5,198.52		5,198.52
70211 Employee Health Insurance	5,050.35	5,500.00	-449.65
70300 Medical Supplies	4,110.14	3,333.33	776.81
70400 Equipment		416.67	-416.67
70500 EMS Insurance Expense		945.00	-945.00
70600 EMS Vehicle Expense	1,107.00	3,000.00	-1,893.00
70601 Fuel	-2,496.94	3,500.00	-5,996.94
70700 Education and Training	399.45	833.33	-433.88
70800 Building Maintenance	11.01	300.00	-288.99
70801 Lawn Maintenance		83.33	-83.33
70900 Utilities	2,422.38	1,583.33	839.05
70901 Cable/Television Expense	69.27	75.00	-5.73
70902 Internet/Telephone Expense	431.51	400.00	31.51

SABINE COUNTY HOSPITAL DISTRICT

BUDGET VS. ACTUALS: FY_2020 - FY20 P&L

June 2020

		TOTAL	
	ACTUAL	BUDGET	OVER BUDGET
70903 Website/Software/IT		625.00	-625.00
71000 Leases			
701001 Building Lease		900.00	-900.00
Total 71000 Leases		900.00	-900.00
72000 Office Expense	1,870.94	500.00	1,370.94
73000 Station Expense	509.02	375.00	134.02
74000 Uniform Expense	1,500.85	666.67	834.18
Total 70000 Sabine County EMS Expense	89,243.74	105,817.49	-16,573.75
Total Expenditures	\$286,754.56	\$112,300.56	\$174,454.00
NET OPERATING REVENUE	\$ -237,817.14	\$73,455.42	\$ -311,272.56
NET REVENUE	\$ -237,817.14	\$73,455.42	\$ -311,272.56

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

June 26, 2020

The Sabine County Hospital District Board of Directors met for a Regular Meeting on June 26, 2020 at 12:00 PM by teleconference.

Present

Tiffani Bradberry, President
Byron Starr, Vice President
Pennie Ferguson, Secretary
Jeremy McDaniel, Board Member
Dee Powell, Board Member
George Young, Board Member
Jacy Daugherty, District Administrator
Erin Hudson, EMS Administrator

Others Present

Jerry Howell, Sabine County Hospital Administrator
Cecil Tatom, Sabine County Reporter

- I. Ms. Bradberry called the meeting to order at 12:05 p.m.
- II. Mr. Young opened the meeting in prayer.
- III. Public Comments: None
- IV. Mr. Starr moved to approve the May financials and invoices and the May 18, 2020 Regular Board Meeting Minutes. Mr. Young seconded. Motion passed unanimously.
- V. Mr. Howell presented the Hospital Administrator's report.
- VI. Ms. Hudson presented the EMS Administrator's Report.
- VII. Ms. Bradberry asked Ms. Hudson to research into more grant opportunities for cardiac monitors. Ms. Ferguson moved to table this agenda item. Mr. Young seconded. Motion passed unanimously.
- VIII. Mr. Young moved to allow personnel to attend Texas EMS Conference November 20-25, 2020 in Fort Worth, Texas. Mr. Starr seconded. Motion passed unanimously.
- IX. Board Member Comments: Mr. Powell stated that he wanted to thank everyone for the prayers and thoughts concerning the death of his son.
- X. Board meeting adjourned at 12:57 p.m.

Tiffani Bradberry, President
Sabine County Hospital District
Board of Directors

Pennie Ferguson, Secretary
Sabine County Hospital District
Board of Directors

CALCULATION
METHOD:
PERCENTAGE OF
TOTAL RUNS TO
\$18,000

First Responder Report 1/1/20-6/30/20			
	No. of Runs	% of Total Runs	% of \$18,000
Fairmount V.F.D.	50	16.835017%	\$ 3,030.30
Pendleton Harbor V.F.D.	98	32.996633%	\$ 5,939.39
Pineland Fire Dept.	114	38.383838%	\$ 6,909.09
Six Mile Fire Rescue	35	11.784512%	\$ 2,121.21
Total	297	100%	\$ 18,000.00

SABINE COUNTY HOSPITAL DISTRICT

BUDGET OVERVIEW: BUDGET 2021 - FY21 P&L

January - December 2021

	TOTAL
Revenue	
41000 EMS Revenue	700,000.00
43300 Preferred Leasing Hospital	213,000.00
48000 Property Tax Revenue	1,526,462.00
Total Revenue	\$2,439,462.00
GROSS PROFIT	\$2,439,462.00
Expenditures	
60000 Sabine County Hospital District	
60100 Hospital Management Fees	1,060,000.00
60300 Appraisal District	60,000.00
60400 Audit	15,000.00
60500 Insurance	500.00
60700 Education and Training	1,000.00
Total 60000 Sabine County Hospital District	1,136,500.00
60220 Unemployment Fund Contribution	5,000.00
70000 Sabine County EMS Expense	
70100 Medical Director Salary	8,400.00
70200 Salaries	
70202 Exempt	132,000.00
70203 Non-Exempt	745,765.38
Total 70200 Salaries	877,765.38
70210 Payroll Taxes	70,000.00
70211 Employee Health Insurance	72,000.00
70300 Medical Supplies	40,000.00
70500 EMS Insurance Expense	30,000.00
70600 EMS Vehicle Expense	30,000.00
70601 Fuel	30,000.00
70700 Education and Training	10,000.00
70800 Building Maintenance	2,000.00
70900 Utilities	19,000.00
70901 Cable/Television Expense	900.00
70902 Internet/Telephone Expense	4,800.00
70903 Website/Software/IT	9,000.00
71000 Leases	
701001 Building Lease	10,800.00
Total 71000 Leases	10,800.00
72000 Office Expense	6,000.00
73000 Station Expense	4,500.00
74000 Uniform Expense	8,000.00
79997 EMS Appreciation	500.00
Total 70000 Sabine County EMS Expense	1,233,665.38
Total Expenditures	\$2,375,165.38

SABINE COUNTY HOSPITAL DISTRICT

BUDGET OVERVIEW: BUDGET 2021 - FY21 P&L

January - December 2021

	TOTAL
NET OPERATING REVENUE	\$64,296.62
NET REVENUE	\$64,296.62

SABINE COUNTY HOSPITAL DISTRICT

BUDGET VS. ACTUALS: FY_2020 - FY20 P&L

January - December 2020

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
Revenue			
41000 EMS Revenue	325,767.20	700,000.00	-374,232.80
41001 UPL		20,000.00	-20,000.00
42001 Donation to Sabine County EMS	1.00		1.00
Total 41000 EMS Revenue	325,768.20	720,000.00	-394,231.80
43300 Preferred Leasing Hospital	106,500.00	213,000.00	-106,500.00
45020 From Tobacco Fund	27,980.05	20,000.00	7,980.05
46000 Grant Funds	26,897.34		26,897.34
48000 Property Tax Revenue	527,805.57	1,526,462.00	-998,656.43
95000 Interest earned	1,884.61	1,141.22	743.39
Total Revenue	\$1,016,835.77	\$2,480,603.22	\$ -1,463,767.45
GROSS PROFIT	\$1,016,835.77	\$2,480,603.22	\$ -1,463,767.45
Expenditures			
60000 Sabine County Hospital District			
60100 Hospital Management Fees	696,197.98	980,000.00	-283,802.02
60200 SCHED Salaries	13,846.14		13,846.14
60300 Appraisal District	48,133.46	60,000.00	-11,866.54
60400 Audit		15,000.00	-15,000.00
60500 Insurance	124.74	474.74	-350.00
60600 Election		10,000.00	-10,000.00
60700 Education and Training		1,000.00	-1,000.00
61000 Advertising		1,300.00	-1,300.00
62050 Dues and Memberships	137.00		137.00
Total 60000 Sabine County Hospital District	758,439.32	1,067,774.74	-309,335.42
60220 Unemployment Fund Contribution	2,062.75	5,000.00	-2,937.25
64900 Interest Expense	71.92		71.92
70000 Sabine County EMS Expense			
70100 Medical Director Salary	4,200.00	8,400.00	-4,200.00
70200 Salaries			
70202 Exempt	62,307.66	132,000.00	-69,692.34
70203 Non-Exempt	437,172.10	745,412.34	-308,240.24
70204 National Paid Sick Leave	3,400.80		3,400.80
Total 70200 Salaries	502,880.56	877,412.34	-374,531.78
70201 Payroll Expenses	16,361.38	70,000.00	-53,638.62
70210 Payroll Taxes	21,578.52		21,578.52
70211 Employee Health Insurance	30,048.78	66,000.00	-35,951.22
70300 Medical Supplies			
70301 Medical Supplies- County	1,756.07		1,756.07
Total 70300 Medical Supplies	20,945.64	40,000.00	-19,054.36
70400 Equipment		5,000.00	-5,000.00
70500 EMS Insurance Expense	26,142.00	32,379.00	-6,237.00
70600 EMS Vehicle Expense	11,845.60	36,000.00	-24,154.40

SABINE COUNTY HOSPITAL DISTRICT

BUDGET VS. ACTUALS: FY_2020 - FY20 P&L

January - December 2020

	TOTAL		
	ACTUAL	BUDGET	OVER BUDGET
70601 Fuel	8,210.09	42,000.00	-33,789.91
70700 Education and Training	538.45	10,000.00	-9,461.55
70800 Building Maintenance	259.79	3,600.00	-3,340.21
70801 Lawn Maintenance		1,000.00	-1,000.00
70900 Utilities	8,763.40	19,000.00	-10,236.60
70901 Cable/Television Expense	423.05	900.00	-476.95
70902 Internet/Telephone Expense	3,337.55	4,800.00	-1,462.45
70903 Website/Software/IT	8,380.00	7,500.00	880.00
71000 Leases			
701001 Building Lease	4,500.00	10,800.00	-6,300.00
71003 Vehicle Lease	28.04		28.04
Total 71000 Leases	4,528.04	10,800.00	-6,271.96
72000 Office Expense	6,575.44	6,000.00	575.44
73000 Station Expense	2,674.96	4,500.00	-1,825.04
74000 Uniform Expense	6,239.72	8,000.00	-1,760.28
79997 EMS Appreciation	361.34		361.34
Total 70000 Sabine County EMS Expense	684,294.31	1,253,291.34	-568,997.03
75000 Miscellaneous Expenses	1,720.06		1,720.06
Reimbursements	209.01		209.01
Unapplied Cash Bill Payment Expense	64.75		64.75
Total Expenditures	\$1,446,862.12	\$2,326,066.08	\$ -879,203.96
NET OPERATING REVENUE	\$ -430,026.35	\$154,537.14	\$ -584,563.49
NET REVENUE	\$ -430,026.35	\$154,537.14	\$ -584,563.49