

SABINE COUNTY HOSPITAL DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES

May 22, 2017

The Sabine County Hospital District Board of Directors met for a Regular Meeting on May 22, 2017 at 5:30 PM in the Sabine County Hospital Board Room.

Present

Phil Yocom, President
Earl Willis, Board Member
Joe McNaughten, Secretary
Gary Williams, EMS Administrator
Diane Powell, District Administrator

Others Present

Emily Taylor, Administrative Assistant
Jerry Howell, Sabine County Hospital Administrator
Penny Ferguson, Daily News and More

Absent

Mark Pearson, Vice-President

- I. Mr. Yocom called the meeting to order at 5:30 p.m.
- II. Mr. Williams opened the meeting in prayer.
- III. Public Comments: None
- IV. Mr. McNaughten moved to accept the minutes and financials from February 1, 2017, February 14, 2017, March 6, 2017, March 27, 2017, and April 24, 2017. Mr. Willis seconded. Motion passed by raise of hands.
- V. Mr. Howell presented the hospital report. He stated that year-to-date inpatient days are down 3%, swing bed days are down 23%, ER visits are up 2%, ER admits are up 2%, outpatient visits are down 14%, clinic visits are down 14%. He stated they are continuing physician recruitments. They had a physician visit, and Mr. Howell chose not to offer him a contract. There was another physician scheduled to visit the coming Friday, another in June, and a couple of others that he had to talk with. He stated they are in the process of purchasing a new ultrasound machine. He stated they will have a provider out for four to six weeks and will be utilizing some additional locums that they have used

before. He stated they have received their ACLS equipment. They have two individuals who will be certified instructors, and they will be able to do the ACLS training in-house. He said that perhaps they will be able to work with EMS, as well, to eliminate some costs. He stated they anticipate having a request for an IGT at the June board meeting with the payment due at the end of July. A member of their staff completed her Registered Nurse degree earlier in the month. He said they have six other staff members that are completing degrees. He stated Preferred has a loan assistance program and a tuition assistance program and explained how they work. Ms. Powell asked for an estimated amount for the IGT, and Mr. Howell responded that it would probably be what is owed to them through July. Mr. Willis moved to accept the hospital report for the month of May. Mr. McNaughten seconded. Motion passed by raise of hands.

- VI. Mr. Howell presented the Sabine County Hospital District's first quarter financials. He stated that gross patient revenue was under budget \$400,000 due to adjustments related to the IGT. Total revenue was \$2.2 million, which is about \$140,000 above the budget goal. Operating expenses were \$2.1 million versus the budget of \$2.2 million. There was an operating gain of \$78,000. Add that to transfers from the Sabine County Hospital District \$288,560. He stated that is a little overstated because of IGT but the end of the quarter the operating bottom line is \$288,000. Mr. Yocom asked if they could ignore that the budget was unaudited stating that "a budget is a budget." He and Mr. Howell agreed that it was unimportant and could be ignored. Mr. Yocom asked Mr. Howell to explain what makes up the deductions in revenue. Mr. Howell explained that they are contractual adjustments. Mr. Yocom asked why home office fees were above budget. Mr. Howell responded that it could be a project going on in the home office. Part of it is billed to them and part is billed to corporate. Mr. Yocom asked how the IGT money is allocated. Mr. Howell responded that they use it to pay expenses of the hospital. Mr. Yocom stated that the example the board has given in the past it is used to pay the providers. Mr. Howell stated it can be used for any expense for the hospital. Mr. Yocom asked how they are doing on benchmarks concerning DSRIP. Mr. Howell responded that some projects had to meet benchmarks and some strictly had to be reported. He stated they had missed one benchmark, but it strictly required reporting. Mr. Yocom asked why the balance sheet showed a report for 2016. Mr. Howell responded that it is because it has not been audited yet. Mr. Yocom asked why retained earning had increased by \$500,000. Mr. Howell stated it was due to IGT Transfers. Mr. Yocom stated that Mr. Howell had previously said that IGT Transfers was allocated for Hospital expenses. Mr. Howell stated that retained earnings is the difference between current assets and liabilities. Mr. Willis moved to accept the Hospital Administrator's report. Mr. McNaughten seconded. Mr. Willis and Mr. McNaughten voted for and Mr. Yocom voted against. Motion passes.
- VII. Mr. Williams presented the EMS report. He stated that call volume is down for the month of April compared to last year. Total calls in April were 111, which is 46 less than last year. Total calls for the year are 489. He stated there were 10 refusals. Response time was 10 minutes 46 seconds. This is 38 seconds higher than last year's response time for the month of April. He stated this was caused by calls being farther out thus increasing the response time. He stated there were 89 total 911's, 7 emergency facility transfers, 7 non-emergent transfers, and 16 medical transports. There were 12 patients transported to CHI

in Lufkin, 12 patients to Woodland Heights, and 6 patients were taken by life flight. There were 19 calls to Hemphill, 25 calls to the hospital, and 2 calls to Lufkin. He stated that they have a new hire who will be teaching a PTHLS class. He stated that Sabine County EMS received a mannequin from a Regional Area Council Grant that will be shared with Sabine County Hospital and San Augustine EMS. The mannequin will be housed at Sabine County EMS. Mr. Willis moved to accept the EMS Administrator's Report. Mr. McNaughten seconded. Motion passed by raise of hands.

VIII. Mr. Yocom opens the discussion concerning the possible remount of an ambulance for Sabine County EMS. Mr. Yocom asks for the bottom-line dollar figure. Mr. Williams responds that it would be \$77,000 per unit through Frazer and that he is meeting with Specialty Vehicles in Jasper on Friday to get a quote. He explained that they would be doing the necessary things to get the unit back in service. Mr. Willis asked how many units would need to be remounted. Ms. Powell responded that they needed three remounted and were trying to do one per year. Mr. Yocom asked Mr. Williams to send the information to all of the board members for them to look over. No Action Taken

IX. Board member comments:

Mr. Willis: No comment

Mr. McNaughten: No comment

Mr. Yocom: No comment

X. Board meeting adjourned at 6:08p.m.

Phil Yocom, President
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